



MENSTON PARISH COUNCIL

The next meeting of **Menston Parish Council** will be held in **Menston Library at Kirklands Community Centre, Main Street, Menston on Thursday 28th August 2025 starting at 7.05pm**

Catriona Hanson

Parish Clerk
22nd August 2024

AGENDA

- 1. Welcome and introduction from the Chairman of the Parish Council**
- 2. To receive any apologies for absence**
- 3. To receive any disclosures of interest or requests for dispensation and to remind Parish Councillors to ensure that their Register of Interests is kept up to date**
- 4. Public consultation and question time**
- 5. Minutes of previous meeting and progress report**
To approve the minutes of the Parish Council meeting held on 31st July 2024
- 6. Finance**
To note the monthly financial update (Appendix 1)

To note the following payments:
 - The monthly salary invoice
 - YLCA - £36.60 training courses
 - Beth Street - £83.52 defibrillator parts
 - SmallPrint - £70 copies of the draft Neighbourhood Plan
To note the following receipt
 - HMRC refund - £ 3,471.91
To agree to pay the following invoices:
 - Kirklands Trust – Library cleaning (£108.53)
 - Justin Leeming – design work for Welcome to Menston sign (£93.75)
 - Design Yorkshire – development of draft Neighbourhood Plan (£3,312 incl VAT)
 - YLCA – training course (£54.80)
To consider the following grant applications:
 - Menston in Bloom - second phase of the 'Garden in the Park' within Menston Park, which began in 2024 (£1,159.35) (Appendices 2 and 2a)
 - Menston Business Association – leaflets circulated with the village newsletter (£1,040) (Appendix 3)
- 7. To consider the purchase of Speed Indicator Device**
- 8. To receive an update about setting up a savings account**
- 9. To receive an update about the Parish Council grant application process**

10. To receive updates (if any) from the recent meetings of:

- Menston Community Association
- Kirklands (Menston) Trust
- Climate Action Menston
- Wharfedale Greenway
- Airport Consultative Committee
- Local Access Forum
- LS29 Local Councils meeting
- Menston in Bloom
- Menston Lights

11. To receive updates (if any) about:

- Bradford 2025 – The Honk! event
- Menston Parks and travellers access
- Peter Finlay Memorial Bench
- Barn Close paved area
- Traffic proposals for Menston
- Defibrillators
- Moving to a gov.uk website
- Welcome to Menston signs

12. Chairman's remarks and correspondence

13. To consider any items to be held in closed session

14. Agenda items for the next meeting

Presentation from Bradford Council's Emergency Planning Team
Adopting an IT policy for the Parish Council

15. Date of next meeting

To agree the date of the next meeting of the Parish Council on Thursday 25th September 2025 at 7.05pm.