



**Menston Parish Council
Parish Council Meeting
Thursday 30th October 2025 at 7.05pm**

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Lisa Greer, John Houlihan, Chris Steele and Jo White

2025/166 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2025/167 To receive any apologies for absence

Apologies for absence were received and accepted from Councillors Houlihan, Smith and White and Mrs Hanson.

2025/168 To receive any disclosures of interest or requests for dispensation

Councillor Moore declared that he is now a Trustee for Kirklands (Menston) Trust.

2025/169 GALBA presentation

Andy Tait, Technical Advisor for GALBA provided a history and update in relation to LBA expansion, night-time cap and replacement with a noise quota, breach of conditions notice, public enquiry and appeals status.

2025/170 Public consultation and question time

It was noted that a resident had raised concerns about noise and disturbances in relation to the Derry Hill play area and questioned whether recent notices being displayed were genuine.

Councillor Steele agreed to follow up

2025/171 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting held on 25th September 2025 be accepted as a true and accurate record of the meeting.

Proposed: Councillor Moore

2025/172 Finance

The monthly financial update was accepted as a true and accurate record.

A proposed change to the date for the salaries debit payment to Bradford Council and a donation of £200 ring-fenced to Menston Library from Menston Show were noted.

To note the following payments:

- The monthly salary invoice
- Dysons Cornerstore - library newspapers (£85.00)
- Smallprint – printing for Honk! Event (£96)
- Justin Leeming – designwork (£100)
- Lisa Greer – lanyards and catering items (£108.84)
- Tony Windle – new notice board lock (£85)

To agree to pay the following invoices:

- Kirklands Trust – Library cleaning (£108.53) and room booking (£112.74)
- Jo White – Honk! Event expenses (£34.28)
- To reimburse the Clerk for the Kirklands replacement defibrillator pads (£99)

RESOLVED: to approve these payments

Proposed: Councillor Moore

To consider the following grant applications:

- Menston Primary School – my happy place project (£5,280). It was resolved to invite the Headteacher, Marie Wilson, to a future meeting to discuss the application.
- Menston Bowling Club – new path (£15,000). It was agreed that the Parish Council would consult the Kirklands (Menston) Trustees about this grant application.

To agree to fund:

- Some 20mph labels for bins: Councillor Greer agreed to make enquiries with Waste Services.
Resolved to purchase up to 1000 stickers if required, at 65p each. Councillor Greer agreed to contact waste services to ask if they provided stickers.
- 40 “Event” poppies to display on village lamp posts at a cost of £190
Revised cost was 211.50.
Approved. Voted 2 for, 2 against, the Chairman used his casting vote, taking into account supporting comments from absent Councillors
- To match fund any donations received by the Scouts and Guides during their recent community clean-up activity in Menston
This item was deferred as further details are required

2025/173 Moor Lane footpath improvement

Councillor Steele agreed to discuss with Highways and ask who owns the footpath and boundary locations.

2025/174 Asset of Community Value

The Parish Council noted that the Community Right to Bid nomination for the Kirklands Estate has been successful.

2025/175 Park path project

RESOLVED: to increase the fund from £30,000 to £41,000

Agreed

2025/176 To agree arrangements for the Remembrance Services

Arrangements for both services were finalised.

2025/177 To agree a date for an Emergency Planning meeting

It was agreed that this item requires a discussion with Kirklands Trust and so no date was agreed.

2025/178 To receive an update about the purchase of two Speed Indicator Devices

Councillor Steele agreed to follow this up with Mr Trick

2025/179 To receive an update about setting up a savings account

There was no update

2025/180 To receive an update about the Parish Council grant application process

A separate meeting was arranged for 6th November

2025/181 To receive updates about any recent meetings of the following groups:

- **Menston Community Association** – the AGM was well attended. Items to note included the new MCA website, purchase of outdoor tables and migration to an alternative newsletter editing package
- **Wharfedale Greenway** – Councillor Banister provided an update
- **Local Access Forum** – Councillor Banister provided an update
- **LS29 Meeting** – Councillor Moore provided an update
- **Menston Lights** – Councillor Greer provided an update

2025/182 to receive any updates:

- **Menston Parks and Travellers Access** – Councillor Steele agreed to contact Brian Dobson for an update to include a tree replacement
- **The Peter Finlay memorial bench** – Councillor Banister circulated a design proposal which now requires some input from the Finlay family
- **Traffic proposals for Menston** – Councillor Steele provided an update. Councillor Greer agreed to draft a reply to the email response from Mr Trick. Councillor Steele agreed to request a diagram of main street plans.

2025/183 Chairman's remarks and correspondence

None.

2025/184 Any future agenda items

None

2025/185 Date of next meeting

It was agreed that the next meeting of the Parish Council will take place at 19.05 hours on Thursday 27th November 2025