



MENSTON PARISH COUNCIL

The next meeting of **Menston Parish Council** will be held in the **Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 27th November 2025 starting at 7.05pm**

Catriona Hanson

Parish Clerk
21st November 2025

AGENDA

- 1. Welcome and introduction from the Chairman of the Parish Council**
- 2. To receive any apologies for absence**
- 3. To receive any disclosures of interest or requests for dispensation and to remind Parish Councillors to ensure that their Register of Interests is kept up to date**

4. Public consultation and question time (15 minutes)

5. Minutes of previous meeting and progress report

To approve the minutes of the Parish Council meeting held on 30th October 2025

6. Finance

To note the following payments:

- The monthly salary invoice
- Smallprint – Neighbourhood Plan printing (£40)
- Jill Cooke – Library box files (£79.99) – from the Library funds
- Nigel Cawthorne – Display poppies (£211.50)
- Smallprint – Orders of Service (£395)
- Linda Knock – Menston Heritage Group (picture frames) – (£19.59)
- Dysons Corner Stores – Library newspapers (£72.50)

To agree to pay the following invoices:

- Kirklands Trust – Library cleaning and room booking (£108.53)
- Councillor Moore – Poppy wreaths (£119.94)

To agree to purchase an additional 10,240 MB email storage space from Easyspace (£179.99)

To agree to fund anti-virus software and any other software updates for the Heritage Room laptop as part of the Parish Council's IT budget

To consider the following two grant applications deferred from the meeting in October:

- Menston Primary School – my happy place project (£5,280)
- Menston Bowling Club – new path (£15,000)
- To receive an update and reach a decision about a grant application from Menston Business Association (– leaflets circulated with the village newsletter [£1,040] deferred from August 2025 meeting)

7. To receive an update about the Heritage Group income and expenditure

- 8. To receive an update about Grit Bins**
- 9. Park path project** – to agree a contribution of £42,000 from the Parish Council and an agreement to fund the ongoing maintenance
- 10. To agree the Parish Council precept for 2026-2027** (Appendix 1)
- 11. To agree to handover the PA system to Kirklands Trust**
- 12. To agree to provide Christmas gifts for key personnel and other Menston contributors**
- 13. To receive a debrief on the Remembrance Services**
- 14. To receive an update about bin stickers**
- 15. To agree a date for an Emergency Planning meeting**
- 16. To receive an update about the purchase of two Speed Indicator Devices**
- 17. To receive an update about setting up a savings account**
- 18. To receive an update about the Parish Council grant application process**
- 19. To receive updates (if any) from the recent meetings of:**
 - Menston Community Association
 - Kirklands (Menston) Trust
 - Climate Action Menston
 - Wharfedale Greenway
 - Airport Consultative Committee
 - Local Access Forum
 - LS29 Local Councils meeting
 - Menston in Bloom
 - Menston Lights
 - Menston and Burley charities
- 20. To receive updates (if any) about:**
 - Menston Parks and travellers access
 - Peter Finlay Memorial Bench
 - Barn Close paved area
 - Traffic proposals for Menston
 - Defibrillators
 - Welcome to Menston signs
- 21. Chairman's remarks and correspondence**
- 22. To consider any items to be held in closed session**
- 23. Agenda items for the next meeting**
- 24. Date of next meeting**

To agree the date of the next meeting of the Parish Council on Thursday 29th January 2026 at 7.05pm.