



**Menston Parish Council
Parish Council Meeting
Thursday 29th January 2026 at 7.05pm**

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Lisa Greer, Chris Steele and Jo White

2026/001 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2026/002 To receive any apologies for absence

Apologies for absence were received and accepted from Councillors Houlihan and Smith.

2026/003 To receive any disclosures of interest or requests for dispensation

None.

2026/004 Public consultation and question time

Six members of the public were present at the meeting.

A local resident brought the Parish Council's attention to a recent car accident which caused damage to a property at the top of Croft Park. After some discussion the Parish Council suggested that the resident arrange to meet with Bradford Highways with a view to amending the current car parking arrangements so that cars are parked parallel to the kerb, rather than diagonally onto the kerb – as at present.

Three representatives from Menston Thespians attended the meeting to thank the Parish Council for their previous grants and to provide some background information about the current grant application.

David Kennedy highlighted the poor access to train carriages at Menston Station, particularly on platform 2. He explained that several railway stations have introduced a "Harrington Hump" to help improve access. Councillor Steele advised the meeting that, following Mr Kennedy's earlier email, he had raised this matter at a meeting of the West Yorkshire Combined Authority (WYCA) Transport Committee this afternoon. WYCA gave a firm commitment to carry out a feasibility study and to provide costings. It was agreed to include an update on the next Parish Council agenda.

Councillor Bob Felstead advised the meeting that he had been approached by some residents from the new housing estate on Bingley Road. The estate has been provided with grit bins, but they are currently empty. It was agreed that the Parish Council will write to the development company to remind them that they are responsible for filling these bins. Councillor Felstead explained that he wants to press for a new Zebra Crossing on Bingley Road. He also raised concerns about speeding traffic on Burley Road, particularly where the road dips near the cemetery. It was agreed that the Parish Council would write to Bradford Council's Highways Department and raise these concerns. Councillor Felstead also raised concerns about the increased evidence of Ketamine use in the ward and agreed to arrange for a representative from the Police to attend a future Parish Council meeting to talk about this.

2026/005 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting held on 27th November 2025 be accepted as a true and accurate record of the meeting.

Proposed: Councillor Moore

It was agreed that the previous resolution concerning the donation of a PA system to Kirklands be amended to allow community groups to borrow the equipment.

Proposed: Councillor White

2026/006 Finance

The Parish Council noted the monthly financial update and discussed the Community Infrastructure Levy funds.

To note the following payments:

- The monthly salary invoice
- Dark White Digital (£75.54) software update
- Charlestown Lighting (£2,535) Christmas lights
- Kirklands Trust (£108,53) Library cleaning in December
- Menston Primary School (£3,573) My Happy Mind project – agreed at the November 2025 meeting
- Nigel Cawthorne (£358.29) Christmas lights expenses

To agree to pay the following invoices:

- Kirklands Trust – Library cleaning and room booking (£283.08)
- Clerk – memory stick for Menston Heritage Room (£6.99)

2026/007 To receive an update about bin stickers

Councillor Greer advised the meeting that she is now waiting to hear whether the Scouts are willing to visit households and ask if they would like any bin stickers.

2026/008 To receive an update about the purchase of two Speed Indicator Devices

Councillor Steele gave an update about the possible location of two devices on Bingley Road. After a discussion it was agreed to move the location of one device. Councillor Steele agreed to communicate this change of location to Bradford Highways.

2026/009 To receive an update about setting up a savings account

There was no update.

2026/010 To receive an update about the Parish Council grant application process

It was agreed to circulate the proposals for an informal agreement by email and formal adoption at the February Parish Council meeting.

2026/011 To receive updates about any recent meetings of the following groups:

- **Kirklands Trust**- the meeting discussed the cost of a new roof for Kirklands.
- **Airport Consultative Committee** – Councillor Greer had attended the December meeting. There is now a noise monitoring unit in Menston. Aircraft with lower noise emission levels are now available, but very few of these use Leeds Bradford Airport. It now seems likely that the Airport will be making an application to change the night flying quota to Leeds City Council.
- **Local Access Forum** – the Bradford rights of way improvement plan is ongoing.
- **LS29 Group** – the group met in January. It was agreed to ask the Clerk to draft a joint letter from the group to Bradford Council about enforcement.

2026/012 to receive any updates:

- **Menston Park** – Councillor Banister advised the meeting that the park path project is with Bradford Council for the tender process. The dead tree has now been removed and the stump will be removed once the park path is completed.
The Finlay family are happy with a modern seat design. The design now needs finalising and the rendered wall requires some improvement.
It has been agreed that there needs to be a “house” design for seating in the park.
No action has yet been taken by Bradford Council about the seat that was set on fire.
- **Heritage Group** – the first phase of archiving is now complete and advice is being sought on how best to arrange for searches. The group held a very successful session with the Scouts for their local knowledge badge and may look at running sessions for adults.
- **Climate Action Menston** – are promoting a “Let’s Talk Climate” online workshop and follow on sessions in February and March. Full details are available on Eventbrite.

2026/013 Chairman’s remarks and correspondence

None.

2026/014 Any future agenda items

None.

2026/015 Date of next meeting

It was agreed that the next meeting of the Parish Council will take place at 19.05 hours on Thursday 26th February 2026