



# MENSTON PARISH COUNCIL

The next meeting of **Menston Parish Council** will be held in the **Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 29<sup>th</sup> January 2026 starting at 7.05pm**

*Catriona Hanson*

Parish Clerk  
23<sup>rd</sup> January 2026

## AGENDA

- 1. Welcome and introduction from the Chairman of the Parish Council**
- 2. To receive any apologies for absence**
- 3. To receive any disclosures of interest or requests for dispensation and to remind Parish Councillors to ensure that their Register of Interests is kept up to date**
- 4. Public consultation and question time (15 minutes)**
- 5. Minutes of previous meeting and progress report**  
To approve the minutes of the Parish Council meeting held on 27<sup>th</sup> November 2025
- 6. Finance**
- 7. To note the monthly financial update and to receive an update about the Parish Council's CIL payments and deadlines (Appendix 1)**

To note the following payments:

- The monthly salary invoice
- Dark White Digital (£75.54) software update
- Charlestown Lighting (£2,535) Christmas lights
- Kirklands Trust (£108,53) Library cleaning in December
- Menston Primary School (£3,573) My Happy Mind project – agreed at the November 2025 meeting
- Nigel Cawthorne (£358.29) Christmas lights expenses

To agree to pay the following invoices:

- Kirklands Trust (£283.08) Library cleaning and room booking
- Catriona Hanson (£6.99) memory stick for Menston Heritage Group

To consider the following grant applications:

- Menston Thespians (£3,500) To support with the costs of delivering their 2026 pantomime The Snow Queen (Appendices 2,3 & 4)
- Yorkshire Air Ambulance (Appendices 5 & 6)

- 8. To receive an update about Grit Bins**
- 9. To receive an update about bin stickers**
- 10. To receive an update about the purchase of two Speed Indicator Devices**
- 11. To receive an update about setting up a savings account**

**12. To receive an update about the Parish Council grant application process**

**13. To receive updates (if any) from the recent meetings of:**

- Menston Community Association
- Kirklands (Menston) Trust
- Climate Action Menston
- Wharfedale Greenway
- Airport Consultative Committee
- Local Access Forum
- LS29 Local Councils meeting
- Menston in Bloom
- Menston Lights
- Menston and Burley charities

**14. To receive updates (if any) about:**

- Menston Parks and travellers access
- Peter Finlay Memorial Bench
- Barn Close paved area
- Traffic proposals for Menston
- Defibrillators
- Welcome to Menston signs

**15. Chairman's remarks and correspondence**

**16. To consider any items to be held in closed session**

**17. Agenda items for the next meeting**

**18. Date of next meeting**

To agree the date of the next meeting of the Parish Council on Thursday 25<sup>th</sup> February 2026 at 7.05pm.