



**Menston Parish Council
Parish Council Meeting
Thursday 26th February 2026 at 7.05pm**

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Lisa Greer and Jo White

2026/016 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2026/017 To receive any apologies for absence

Apologies for absence were received and accepted from Councillors Houlihan, Smith and Steele.

2026/018 To receive any disclosures of interest or requests for dispensation

None.

2026/019 Public consultation and question time

One member of the public was present at the meeting.

Councillor Bob Felstead advised the meeting that a charity which focuses on improving mental health and wellbeing and which is currently running in Burley in Wharfedale will be extended to Menston residents in June. Councillor Felstead agreed to forward details.

The Parish Council discussed the current state of the garages on Low Hall Road. It was agreed that the Parish Council would seek the views of the Scout Leader about the possible demolition and Councillor Felstead agreed to contact Bradford Council about ownership of the land currently occupied by the Scout Hut.

2026/020 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting held on 29th January 2026 be accepted as a true and accurate record of the meeting.

Proposed: Councillor Moore

2026/021 Finance

The Parish Council noted the monthly financial update.

Monthly salary invoice

Smallprint – (£120) Neighbourhood Plan document printing

To agree to pay the following invoices:

Kirklands Trust (£127.28) Library cleaning and room booking

Clerk (£137.48) anti-virus software protection and printer ink

Design Yorkshire (£2,274.24) Neighbourhood Plan

Menston Thespians (£3,500) grant application

Bradford Council (£456) Christmas lights

Bradford Council (£1245.57) CIL allocation - amount paid in error by CBMDC

Smallprint (£2,310) – MCA newsletter

RESOLVED: to make these payments

Proposed: Councillor Moore

To consider the following grant application:

Menston Scouts (£1,000) to retrospectively cover fund raising activities in 2025

RESOLVED: to agree this grant application

Proposed: Councillor Moore

2026/022 To approve the new Parish Council grant application form and rules

RESOLVED: to agree the new Parish Council grant application form and rules

Proposed: Councillor Moore

2026/023 To receive an update about the request for a Harrington Hump at Menston Railway Station

The Parish Council had not received an update about the request for a Harrington Hump. It was agreed to ask Councillor Steele and Dave Kennedy if they would like to be present at the opening of the new lift at Menston Railway Station. Councillor Greer agreed to contact Councillor Steele and Mr Kennedy.

2026/024 To discuss the agenda for the Annual Meeting of the Parish and to consider ways to encourage greater attendance

After a discussion the Parish Council agreed to hold the Annual Meeting of the Parish on Thursday 30th April, starting at 6pm and followed by the Parish Council and Planning Committee meetings. It was also agreed to set up a sub-committee to discuss arrangements for the Annual Meeting of the Parish.

2026/025 To note the information received so far and consider what further action needs to be taken about the tennis courts and Carlayne Lane

Councillor Banister reported that she had been made aware that Ilkley Tennis Club is now under contract with Bradford Council to run events at local tennis clubs. Councillor Banister agreed to make contact with Ilkley Tennis Club and find out the implications for Menston Tennis Club.

Councillor Banister reported that Fiona Plane from Bradford Council's Rights of Way team had asked Bradford Highways to inspect the footpath at Carlayne Lane. No inspection has yet taken place and Councillor Banister agreed to chase this up.

2026/026 To consider whether the Parish Council should nominate Menston Methodist Church as an asset of community value

RESOLVED to make an application to nominate Menston Methodist Church as an asset of community value.

Proposed: Councillor Moore

2026/027 To receive an update about the purchase of two Speed Indicator Devices

It was agreed to ask Councillor Steele for an update.

2026/028 To receive an update about grit bins

The Parish Council had received an email from a resident in Hawksworth Drive raising concerns about the missing grit bin near the junction of Hawksworth Drive and Cleasby Road. It was agreed to ask Councillor Steele to make some inquiries with Bradford Council about this.

2026/029 To receive an update about bin stickers

It was agreed to hand out bin stickers at the Neighbourhood Plan consultation meeting and the Annual Meeting of the Parish.

2026/030 To receive updates about any recent meetings of the following groups:

- **LS29 local councils group** – it was agreed that the Parish Council would wait for a response to the joint letter about enforcement before providing addresses of local properties.
- **Menston Lights**- details of the final costs have now been circulated.
- **Menston and Burley Civil Charities**- Councillor Greer advised the meeting that the Menston property is now vacant.
- **Wharfedale Greenway**- Councillor Banister gave an update. The Steering Committee will be meeting in March and working up a business case.
- **Airport Consultative Committee** – Councillor Banister gave an update. Drop-off fees at the airport will rise to £8 from March. The airport has submitted an application for night-time flights. It was agreed that Councillor Banister will write to the Bradford District Councillor on the Airport Consultative Committee expressing the Parish Council's concerns.
- **Local Access Forum** – the last meeting discussed the electric gates at the Pump House.

2026/031 to receive any updates:

- **Menston Park and memorial bench**– Councillor Banister will be attending a meeting next week.
- **Barn Close**- Councillor Greer will attend a walkaround with a solicitor next week.
- **Emergency planning meeting** – Councillor Moore advised the meeting that he will be arranging a meeting with local groups once the new manager at Kirklands is in place.

2026/032 Chairman's remarks and correspondence

None.

2026/033 Any future agenda items

None.

2026/034 Date of next meeting

It was agreed that the next meeting of the Parish Council will take place at 19.05 hours on Thursday 26th March 2026