



**Menston Parish Council
Parish Council Meeting
Thursday 30th April 2026 at 7.15pm**

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, John Houlihan, Lisa Greer, Chris Steele, Dale Smith and Jo White

2026/056 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2026/057 To receive any apologies for absence

None

2026/058 To receive any disclosures of interest or requests for dispensation

Councillor Greer declared that she has been appointed as the new manager of the Kirklands Community Centre.

Councillors Greer, Moore, Smith and White declared a non-pecuniary interest in the discussion about the grant for the Kirklands Community Centre.

Councillor Smith declared a non-pecuniary interest in the discussion about the grant for the Menston Townswomen's Guild

2026/059 Public consultation and question time

Two local residents were present at the meeting and spoke in support of the grant application from the Menston Townswomen's Guild.

2026/060 Variation to the agenda

RESOLVED: to discuss the grant application from Menston Townswomen's Guild

Proposed: Councillor Moore

2026/061 To consider the grant application from Menston Townswomen's Guild

The Parish Council discussed the grant application from the Menston Townswomen's Guild.

RESOLVED: to agree a grant of £500

Proposed: Councillor Smith

Seconded: Councillor Greer

2026/062 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting held on 26th March 2026 be accepted as a true and accurate record of the meeting.

Proposed: Councillor Moore

2026/063 Finance

The Parish Council noted the monthly financial update, the receipt of £152,583 (precept payment from Bradford Council), the payment of the monthly salary invoice and payment to the Grove Bookshop, Ilkley (£196.35) books for Menston Library – paid from the Menston Library funds

To agree to pay the following invoice:

- Kirklands Trust (£108.53) Library cleaning and (£193.50) room hire
- Information Commissioner's Office – data protection fee annual renewal (£52)
- Homeworking allowance (£208)

RESOLVED: to make these payments

Proposed: Councillor Moore

To consider the following grant applications:

- Menston in Bloom (£1,500) – annual maintenance of the planters in Menston

RESOLVED: to approve the grant application from Menston in Bloom

Proposed: Councillor Moore

- Kirklands Trust (£60,000 CIL grant application)

RESOLVED: to agree a grant of £28,000 from CIL funds for the first phase of the works and to request a business case and three quotes for the remainder of the work. It was agreed that the Chairman of the Parish Council will liaise with the Chairman of the Kirklands (Menston) Trust.

Proposed: Councillor Moore

2026/064 To receive an update about the request for a Harrington Hump at Menston Railway Station

Councillor Steele gave an update. Northern Rail has recommended asking the West Yorkshire Combined Authority (WYCA) to carry out a study. Councillor Steele will contact WYCA and ask them to carry out this study.

Councillor Moore thanked Councillor Steele.

2026/065 To note the information received so far and consider what further action needs to be taken about the tennis courts and Carlayne Lane

Councillors Banister and Steele had attended a meeting at the tennis courts with the person who is now responsible for finding local people/organisations willing to run coaching sessions for children and adults at Bradford's 12 tennis courts. The meeting revealed that although the Menston tennis court is in very poor condition, Bradford Council have fitted a lock to the gate. Councillor Steele will report the problems identified to Bradford Council. The Clerk was asked to obtain some quotes for the refurbishment of the courts.

Councillor Banister advised the meeting that the Local Access Forum meeting will be discussing Carlayne Lane at their next meeting. There has been no update from Bradford Highways.

2026/066 To receive an update about grit bins

Councillor Steele had made some inquiries to ask whether Bradford Council had any records of a grit bin at the junction of Cleasby Road and Hawksworth Drive. Post meeting he received a response from Paul Naylor from Bradford Council Highways who has agreed to investigate the issue.

2026/067 To receive an update about the purchase of two Speed Indicator Devices

The Clerk advised the meeting that there had been no response from the two suppliers recommended by Bradford Council Highways. It was agreed that the Parish Council will seek quotes from alternative suppliers using the specification provided by Craig Williams.

2026/068 To receive updates about any recent meetings of the following groups:

- **Climate Action Menston** – Councillor Banister advised the meeting that a film called “People’s emergency briefing on the climate” will be shown in the Wharfe Room on 19th May. Tickets are free of charge and can be obtained from Eventbrite. The annual general meeting will take place on 4th June.
- **Kirklands Menston Trust** – Councillor Greer advised the meeting that she has accepted an offer from the Trust as the new manager at Kirklands. Councillor White advised the meeting that the Trust has also appointed a replacement Groundsman. The Parish Council agreed to present a small gift to retiring manager.
- **Burley and Menston Civil Charities** – Councillor Greer gave an update about the consultation on the future of Memorial Cottage.
- **Light up Menston** -Councillor Greer gave an update about the recent meeting of Light up Menston.
- **LS29 Group** – Councillor Banister advised the meeting that the next meeting of the LS29 Group (which comprises Town and Parish Councils in the Wharfe Valley) will take place on 9th June in Ilkley.

2026/069 to receive any updates:

- **Traveller access** – Councillor Steele advised the meeting that there has been a delay, due to Bradford Council procedure since any quotes for work have to be submitted to a spending panel for approval.
- **Menston park path**- Councillor Banister advised that Bradford Council are going through the processes necessary for approval.
- **Peter Finlay memorial bench** – Councillor Banister advised that John Flinn is working on a design.
- **Barn Close**- Councillor Greer had attended a site meeting with the solicitor and raised some questions for the landowner. Councillor Banister agreed to check whether this might be an acceptable location for the Peter Finlay memorial bench.
- **Traffic proposals**- the Parish Council discussed the potential for road improvements at Four Lane Ends and the junction of Farnley Road and Main Street.
- **Welcome to Menston signs** – it was agreed to identify two initial locations. Councillor Greer agreed to circulate details.

2026/070 Chairman’s remarks and correspondence

Councillor Moore advised the meeting that he had received a complaint about on-street parking. He had advised the resident that this is not a Parish Council matter.

2026/071 Any future agenda items

None.

2026/072 Date of next meeting

It was agreed that the next meeting of the Parish Council will take place at on Thursday 21st May 2026 starting at 7.05pm.