



MENSTON PARISH COUNCIL

The Annual Meeting of Menston Parish Council will be held in the Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 21st May 2026 which starts at 7.05pm

Catriona Hanson

Parish Clerk
15th May 2026

AGENDA

1. Election of the Chairman of Menston Parish Council for 2026/27
2. The Chairman will read and sign the Declaration of Acceptance of Office
3. Election of the Vice Chairman of Menston Parish Council for 2026/27
4. Election of the Chairman of the Planning Committee for 2026/27
5. Election of the Vice Chairman of the Planning Committee for 2026/27
6. Welcome and introduction from the Chairman of the Parish Council
7. To receive any apologies for absence
8. To receive any disclosures of interest or requests for dispensation and to remind Parish Councillors to ensure that their Register of Interests is kept up to date
9. Public consultation and question time (15 minutes)
10. Minutes of previous meeting and progress report
To approve the minutes of the Parish Council meeting held on 30th April 2026
11. Finance
To note the monthly financial update

To note the following payments:
 - The monthly salary invoice
 - £28,000 CIL grant to Kirklands (Menston) Trust
 - £1,114 – YLCA annual subscription
To agree to pay the following invoices:
 - Kirklands Trust (£108.53) Library cleaning and (£18.75) room hire
 - Parish Clerk (£59.99) printer ink
To consider the following grant applications:
Menston Show (£705.50) – room hire at Kirklands

To agree to reimburse the Clerk for additional hours worked for the Kirklands Trust (to be reclaimed from the Trust)
12. To receive an update about the request for a Harrington Hump at Menston Railway Station

13. To note the information received so far and consider what further action needs to be taken about the tennis courts and Carlrayne Lane

14. To receive an update about Grit Bins

15. To receive an update about the purchase of two Speed Indicator Devices and to consider potential costs involved

16. To consider some indicative costs for a new Parish Council notice board (Appendix 5)

17. To adopt an IT policy

18. To note the Asset Register

19. To note the Risk Assessment

20. To receive updates (if any) from the recent meetings of:

- Menston Community Association
- Kirklands (Menston) Trust
- Climate Action Menston
- Wharfedale Greenway
- Airport Consultative Committee
- Local Access Forum
- LS29 Local Councils meeting
- Menston in Bloom
- Menston Lights
- Menston and Burley charities

21. To receive updates (if any) about:

- Menston Parks and travellers access
- Peter Finlay Memorial Bench
- Barn Close paved area
- Traffic proposals for Menston
- Defibrillators
- Welcome to Menston signs

22. Chairman's remarks and correspondence

23. To consider any items to be held in closed session

24. Agenda items for the next meeting

25. Date of next meeting

To agree the date of the next Parish Council Meeting on Thursday 25th June 2026 starting at 7.05pm