



Menston Parish Council

Parish Council Meeting

Thursday 30th July 2026 at 7.05pm

Minutes

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Lisa Greer, and Chris Steele

2026/116 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2026/117 To receive any apologies for absence

Apologies for absence were received and accepted from Councillors John Houlihan, Dale Smith and Jo White.

2026/118 To receive any disclosures of interest or requests for dispensation

None.

2026/119 Public consultation and question time

Ward Councillor Lottie Kitching was present from 7.55pm.

2026/120 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting held on 25th June be accepted as a true and accurate record of the meeting.

Proposed: Councillor Moore

2026/121 Finance

The Parish Council noted the monthly financial update.

To agree to pay the following invoices:

- Kirklands Trust (room hire and library cleaning) £173.03
- Kirklands Trust (Menston Heritage Group room hire) £12.50

RESOLVED: to make these payments

Proposed: Councillor Moore

To consider the following grant application:

NSPCC – it was agreed to ask the NSPCC to provide a copy of their accounts to accompany their grant application and for this to be discussed at the next Parish Council meeting.

Proposed: Councillor Moore

2026/122 Parish Council insurance

RESOLVED: to renew the annual insurance (£819.11)

Proposed: Councillor Moore

2026/123 To approve the quotation for the replacement notice board

RESOLVED: to accept the quotation for the notice board in the standard black finish at a total cost of £5,373.60

Proposed: Councillor Moore

2026/124 To consider whether the Parish Council should participate in the MCA Whistle Blower policy

It was agreed to ask the Menston Community Association to provide a copy of their policy for consideration and to ask whether the Chairman would like attend the next Parish Council meeting to talk about this.

2026/125 To consider a request for a litter bin and seating/picnic benches on the St John's View estate

The Parish Council noted that this request has now been withdrawn.

2026/126 To consider the purchase of a Speed Indicator Device from Amazon

It was agreed to ask Councillor Peter Cochrane whether the device he suggested purchasing meets the necessary requirements of Bradford Highways. Councillor Kitching also agreed to look into the matter.

2026/127 To receive updates about any recent meetings of the following groups:

- **Menston Community Association** – Councillor Steele gave an update. Menston Community Association will be holding their AGM on 11th October and they are currently amending their constitution.
- **Kirklands Trust** – Councillor Greer gave an update. The Trust have recently reviewed their safeguarding policy and are now looking at their health and safety policy. The last meeting discussed the re-configuration of some of the rooms.
- **Climate Action Menston** – Councillor Banister gave an update. The next meeting will take place on 16th September. Some of the group are working with CA Ilkley about climate conversations. The Travel and Transport working group will meet on 14th October. There has been no response from Belco about the footpath to the greenway via Beech Close.
- **Wharfedale Greenway** – Councillor Banister gave an update. There is a possible change to the governance structure as the Otley Town councillor has stepped down from chairing and there is change of clerk there too. The Friends of Wharfedale Greenway are keen to get greater support in City Halls for the project. It really need political buy in and resources to develop the business case. WYCA expect robust governance and ownership of the project.
- **Airport Consultative Committee** – Councillor Banister gave an update.
- **Local Access Forum** – Councillor Banister gave an update. A meeting was held on 15th July where the use of dashcam and reporting via Operation Snap was strongly encouraged.

2026/128 to receive any updates:

- **Harrington Hump** – Councillor Steele had been in discussion with David Kennedy and they are to organise a petition.
- **Menston park path**- the project has been discussed at Bradford Council's Executive and is subject to a 5 day call-in period. Once this has passed without issue the Council Officer will get in touch directly with a timeframe for delivery.
- **Welcome to Menston signs** – no update
- **Park Traveller Access** – no update
- **Peter Finlay memorial bench** – A sub-group was formed and met on 7th July. The design is now being finalised for costings. The family will then be consulted and the bench will be installed in the Garden in the Park
- **Barn Close**- Councillor Greer agreed to contact the solicitor.
- **Defibrillators** – Councillor Moore had forwarded Brian Firth's details to his contact on The Homestead. It was agreed that Councillor Moore will get in touch with The Fairfax Club about a suitable location for a defibrillator.

- **Traffic Proposals for Menston**

Councillor Banister has enlisted the help of ward councillors to find out what Highways would find acceptable for the Farnley Road/ Main Street and also the Four Lane Ends junction to improve the experience for pedestrians. There is no news about the planters for the scheme outside the school. The Clerk was asked to provide the minutes of the Extraordinary meeting held in February 2024 when the Parish Council agreed to make a contribution to highway improvements in Menston.

- **Heritage Group - Subcommittee of MPC**

The Heritage Group continues to archive documents. They will also be leading a walk of the Heritage Trail taking place in August as part of Burley Festival. The next meeting will take place on 20th October

2026/129 Chairman's remarks and correspondence

Councillor Moore thanked Councillor Banister for the information she had provided for the Parish Council article in the forthcoming Menston Newsletter.

The Clerk had received an inquiry about attendance by the Lord Lieutenant's Office at the Remembrance Services in November. It was agreed that the Clerk should invite representatives to attend the services on Sunday 8th November and Wednesday 11th November. Councillor Moore agreed to contact the Revd Jo about conducting the services and it was agreed to discuss the checklist at the next meeting.

Councillor Greer spoke about consulting young people about what sort of youth provision they would like to see in Menston and the possible setting up of a youth council. It was agreed to set up a sub-committee to discuss this in more detail.

2026/130 Any future agenda items

Remembrance Services checklist
Emergency planning
Youth Council

2026/131 Date of next meeting

It was agreed that the next meetings of the Parish Council will take place on:
Thursday 6th August 2026 starting at 7.00pm (Extraordinary meeting)
Thursday 27th August 2026 starting at 7.05pm.