



Menston Parish Council

Parish Council Meeting

Thursday 27th August 2026 at 7.05pm

Minutes

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Lisa Greer, and Chris Steele

2026/136 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2026/137 To receive any apologies for absence

Apologies for absence were received and accepted from Councillors John Houlihan, Dale Smith and Jo White.

2026/138 To receive any disclosures of interest or requests for dispensation

None.

2026/139 Public consultation and question time

None.

2026/140 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting held on 30th July 2026 and the Extraordinary Parish Council meeting held on 6th August 2026 be accepted as a true and accurate record of the meetings.

Proposed: Councillor Moore

2026/141 Finance

The Parish Council noted the monthly financial update and payments.

To agree to pay the following invoice:

- Kirklands Trust (room hire and library cleaning) £173.03

RESOLVED: to make this payment

Proposed: Councillor Moore

To consider the following grant applications:

- **NSPCC** – it was agreed that Councillor Greer would arrange to meet with one of the Menston NSPCC group to discuss the grant application.
- **Menston Business Association** – it was agreed to invite the Chair of the Business Association to a future Parish Council meeting to discuss the grant application.

Proposed: Councillor Moore

2026/142 To update the Remembrance Services checklist

The Parish Councillors updated the checklist and authorised Councillor Moore to purchase 7 poppy wreaths for use at the services.

Proposed: Councillor Moore

2026/143 To receive an update about emergency planning

Councillor Greer gave an update about a recent meeting. She has been in touch with Bradford Council's Emergency Planning Team who have offered to visit Kirklands to discuss emergency planning.

2026/144 To consider setting up a youth council

It was agreed that the Parish Council would like to move forward, in principle, with this proposal. Councillors Banister and Greer agreed to set some time aside to develop the proposal.

2026/145 To agree the Parish Council meeting dates for 2027

The meeting dates for 2027 were agreed. It was noted that the meeting on 20th May 2027 will be held earlier in the month in accordance with requirements for the Parish Council elections due to take place on 6th May. The Wharfe Room is already booked on 20th May and the Parish Council agreed to meet in Menston Library.

2026/146 To receive an update on the Carlrayne Lane path

Councillor Banister advised the meeting that she has now been advised that work will begin at the start of September.

2026/147 To receive updates about any recent meetings of the following groups:

- **Menston Community Association** – Councillor Greer had attended a meeting to look at the storage capacity at Kirklands and whether the existing storage space is sufficient for the MCA archive. This might mean that there is no need for the proposed storage locker.
- **Climate Action Menston** – Councillor Banister gave an update. The next meeting will take place on 16th September. Councillor Banister had taken part in a Climate Conversation in Ilkley which had produced some worthwhile responses from local residents. The next People's Emergency Briefing will take place at St John's Church on 20th September from 6.00-8.00pm.
- **Airport Consultative Committee**– Councillor Banister gave an update. Leeds Bradford Airport has now submitted a formal Section 73 planning proposal to Leeds City Council to update the planning conditions which control its night-time operations and decreases the night-time restrictions by one hour. The next meeting takes place on 23rd September.
- **Local Access Forum** – The next meeting takes place on 9th September.
- **LS29 Meeting** – The next meeting takes place on 13th October.
- **Menston Heritage Group** - The next meeting takes place on 20th October.

2026/148 to receive any updates:

- **Speed indicator devices** – the Clerk gave an update and the Parish Council agreed to move forward with their previous resolution to purchase two Speed Indicator Devices which meet the specifications provided by Bradford Highways.
- **MCA Whistleblower policy** – it was agreed to suggest that the MCA may like to make contact with the Charity Commission.
- **Harrington Hump** – Councillor Steele had been in discussion with David Kennedy and they are to organise a petition.
- **Menston park path**- the next meeting will take place on 28th September.
- **Welcome to Menston signs** – no update
- **Traffic Proposals for Menston** - Councillor Banister had received some proposals for the junctions at Farnley Road and also Four Lane Ends. It was agreed that there needs to be some consultation with local residents about the proposals. Councillor Banister agreed to contact Bradford Highways to check the figures quoted for these works. The Clerk was asked to contact Bradford Highways to ask about progress on the scheme to install planters outside Menston Primary School.

2026/149 Chairman's remarks and correspondence

None.

2026/150 Any future agenda items

2026/151 Date of next meeting

It was agreed that the next meetings of the Parish Council will take place on:
Thursday 24th September 2027 at 7.05pm