



Menston Parish Council

Parish Council Meeting

Thursday 24th September 2026 at 7.05pm

Minutes

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Lisa Greer, and John Houlhan

2026/152 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2026/153 To receive any apologies for absence

Apologies for absence were received and accepted from Councillors Dale Smith, Chris Steele and Jo White.

2026/154 To receive any disclosures of interest or requests for dispensation

None.

2026/155 Public consultation and question time

Two members of the public were present at the meeting.

A resident from Bingley Road expressed concerns about the number of heavy good vehicles travelling up and down Bingley Road.

Councillor Peter Cochrane agreed to speak to Craig Williams in Bradford Highways about the number of heavy goods vehicles and the height of speed bumps on Bingley Road.

Councillor Cochrane advised the Parish Council about a proposal to ask Bradford Council to halt their process to sell an area of land at Ben Rhydding and to support his request to establish a Household Waste Recycling Centre for residents in the LS29 area. The Parish Council agreed to raise this matter at the next meeting of the LS29 group on 13th October.

Councillor Cochrane agreed to respond to Malcolm Joy (Bradford Council Planning Officer) about how the S106 funds from the proposed development east of Otley Road can be integrated into the needs of the village.

2026/156 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting held on 27th August 2026 be accepted as a true and accurate record of the meetings.

Proposed: Councillor Moore

2026/157 Finance

The Parish Council noted the monthly financial update and payments.

To agree to pay the following invoices:

- Kirklands Trust (room hire and library cleaning) £173.03
- Library newspapers (funded by Menston Library) £77.50
- PKF Littlejohn (external audit fee) £504
- Nigel Cawthorne (20 lamppost poppies) £95
- September salary invoice
- Bradford Council (play in the park events) £3,400

RESOLVED: to make these payments

Proposed: Councillor Moore

To consider the following grant applications:

- **NSPCC** – following a discussion with a local representative from the NSPCC it was agreed to make an award of £250
- **Menston Business Association** – following a meeting with the Chair of the Business Association it was agreed to make an award of £200

RESOLVED: to make these payments

Proposed: Councillor Moore

To agree the national pay award for 2026 backdated to 1st April 2026

Proposed: Councillor Moore

To note the receipt of £1,000 warm space award to Menston Library and £1,979.99 VAT refund to the Parish Council.

The Parish Council agreed to fund four play in the park events next summer. It was agreed that the Clerk would write to the organiser and ask if events could be timetabled so that children could turn up for particular activities and that the Parish Council should publicise these events through school newsletters in the summer term. It was agreed to raise this matter again next spring.

The Clerk was also asked to write and check that the lamppost poppies were being installed under MCA insurance and with their approval.

2026/158 To update the Remembrance Services checklist

The Parish Councillors updated the checklist.

2026/159 To receive updates about any recent meetings of the following groups:

- **Climate Action Menston** – Councillor Banister gave an update. Anna Dixon MP is now in support of the People's Emergency Briefing being broadcast on national television.
- **Airport Consultative Committee**– Councillor Banister gave an update. The Airport is planning to install a solar farm to generate electricity for their use. They are interested in opening a parkway station on the Leeds to York via Harrogate railway line. Work has recently been completed at the terminal.
- **LS29 Meeting** – The next meeting takes place on 13th October.
- **Menston Heritage Group** - The next meeting takes place on 20th October.

2026/160 to receive any updates:

- **Speed indicator devices** – the Clerk had received a response from Bradford Highways. They are unable to store the devices. It was agreed that the Clerk would contact Highways again to ask if they can install the devices if the Parish Council is able to arrange storage.
- **Carlrayne Lane** – improvement work has been taking place this week.
- **Menston park path**- the next meeting will take place on 28th September.
- **Welcome to Menston signs** – Councillors Houlihan and White have toured the village and identified some suitable locations. Councillor Houlihan advised the meeting that most of the locations are on land owned by Bradford Council.
- **Youth parliament** – Councillors Banister and Greer advised the meeting that the decision has been made not to progress with this initiative due to safeguarding concerns.
- **Emergency planning** – Councillor Greer gave an update. One of the Emergency Planning Officers from Bradford Council will be invited to a future meeting to discuss the proposals.

- **Peter Finlay memorial bench**- some costings for a “mock” letterbox and seating are now being sought.
- **Traffic Proposals for Menston** - Councillor Greer is working up some visualisations of the proposed road improvements which can be distributed for comments.

2026/161 Chairman’s remarks and correspondence

None.

2026/162 Any future agenda items

2026/163 Date of next meeting

It was agreed that the next meetings of the Parish Council will take place on:
Thursday 29th October 2027 at 7.05pm

There was no further business and the meeting ended at 9.35pm